



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
FEBRUARY 24 - 28, 2020**

MONDAY, FEBRUARY 24, 2020

*3:30 pm	Housing Authority	Room 604, City Hall 100 N. Jefferson Street
*6:00 pm	Land Conservation Subcommittee	Room 200, Northern Building 305 E. Walnut Street
*6:15 pm	Planning, Development & Transportation Committee	Room 200, Northern Building 305 E. Walnut Street

TUESDAY, FEBRUARY 25, 2020
(No Meetings)

WEDNESDAY, FEBRUARY 26, 2020

*6:00 pm	Human Services Committee	Room 200, Northern Building 305 E. Walnut Street
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THURSDAY, FEBRUARY 27, 2020

*8:30 am	Aging & Disability Resource Center Board of Directors	ADRC 300 S. Adams Street
*5:30 pm	Education & Recreation Committee	Room 200, Northern Building 305 E. Walnut Street

FRIDAY, FEBRUARY 28, 2020
(No Meetings)

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, February 24th, 2020, 3:30pm
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Corday Goddard– Chair, Tom Diedrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 20th, 2020, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. Mileage Reimbursement for BCHA Commissioners.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations

OLD BUSINESS:

NEW BUSINESS:

4. Review and approval of Resolution No. 2020-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2019.
5. Consideration with possible action to approve 48 Project Based Vouchers to the Green Bay Housing Authority
6. Consideration with possible action to appoint Patrick Leifker as the Interim Executive Director of the BCHA.

BILLS AND FINANCIAL REPORT:

7. Consideration with possible action on acceptance of BCHA bills.
8. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

9. Housing Administrator's Report
10. Executive Director's Report

Date of next meeting: March 16th, 2020 at 3:30pm

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

LAND CONSERVATION SUBCOMMITTEE
Norbert Dantinne, Chair; Dave Kaster, Vice Chair
Steve Deslauriers, Bernie Erickson, Alex Tran
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, February 24, 2020

6:00 PM

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 27, 2020.

Comments from the Public

Land Conservation Department

1. Wildlife Damage Update.
2. Water Quality Task Force Recommendations SB 723 and AB 790.

Other

3. Such Other Matters as Authorized by Law.
4. Adjourn.

Norb Dantinne, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair; Dave Kaster, Vice Chair
Norbert Dantine, Steve Deslauriers, Alex Tran

**PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE**
Monday, February 24, 2020
Approx. 6:15 PM (Or to follow Land Con)
Room 200, Northern Building
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 27, 2020.

Comments from the Public

Consent Agenda

1. Harbor Commission (December 16, 2019).
2. Planning Commission Board of Directors (December 4, 2019).

Communications

3. Communication from Supervisor Van Dyck re: To Amend Chapter 2 of the County Code of Ordinances, Section 2.07 (Planning, Development & Transportation Committee) and Section 2.11 (Education and Recreation Committee), changing the oversight committee for U.W. Extension from PD&T to Ed & Rec Committee. *Referred from February County Board.*
4. Communication from Supervisor Tran re: Send a resolution kindly requesting Johnson Control and New Water Treatment Facility to do the PFAS testing on Green Bay's drinking water to where the Peshtigo River meets the Bay of Green Bay. And for these two companies to send a final report to Brown County by June 1st, 2020. *Referred from February County Board.*
5. Communication from Supervisor Deslauriers re: That Brown County test the wells at and, to the extent possible, around the East and West Landfills to determine the extent of PFAS contamination at those sites. And that Brown County test the East and West Landfill leachate prior to and after treatment to determine how effective the treatment currently used is in reducing PFAS contamination. *Referred from February County Board.*

Port & Resource Recovery

6. WDOT Harbor Assistance Program Resolution and Statement of Intentions – Request for Approval.
 - a. Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.
7. Emerging Contaminant of Concern PFAS – Update.
8. Director's Report – Update.

Extension

9. Budget Adjustment Request (20-012): Any increase in expenses with an offsetting increase in revenue.
10. Resolution Regarding Table of Organization Change for UW Extension LTE Conservation Student Intern.
11. Director's Report.

Public Works

12. PW-15 Public Works Family Bathroom Plan.
13. Summary of Operations Report.
14. Director's Report.

Airport

15. 2019 – 2020 Carryover Funds.
16. 12+ Hour Shift Report.
17. Director's Report.
 - a. Passenger Traffic Update.
 - b. Projects.
 - i. Exit Lane Breach Control (ELBC).
 - ii. Restaurant Rehabilitation.

Planning & Land Services; Planning Commission; Zoning – No agenda items.

Other

18. Acknowledging the bills.
19. Such other matters as authorized by law.
20. Adjourn.

Bernie Erickson, Chair

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, February 26, 2020

6:00 PM

Room 200, Northern Building
305 E. Walnut Street, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 22, 2020.

Comments from the Public.

Report from Human Services Chair, Erik Hoyer.

1. Review Minutes of:

- a. Aging & Disability Resource Center of Brown County (October 24 and December 12, 2019).
- b. Criminal Justice Coordinating Board (February 4, 2020).
- c. Human Services Board (November 14, 2019).
- d. Mental Health Treatment Subcommittee (January 15, 2020).
- e. Veterans' Recognition Subcommittee (January 21, 2020).

Action Items

2. Project 2358 Jail Expansion, ME Building, and CTC Addition – Bid Summary & Award Recommendation.

Communications

3. Communication from Supervisor Tran re: Crisis Center – with no direct bus line, how do we meet the needs of people? Vouchers to get there? What if they're wheelchair-bound, how do they get there?
Jan Motion: To put this communication on the next Human Services Committee agenda and invite Family Services, Sheriff's Department and Jail representatives and Green Bay Transit to come to the meeting and also to start investigating the possibility of a county voucher system, i.e.: reimbursement for taxi or Uber.
4. Communication from Supervisor Van Dyck re: To Amend Chapter 2 of the County Code of Ordinances, Section 2.06 (Administration Committee) and Section 2.10 (Human Services Committee), changing the oversight committee for Child Support from Administration Committee to Human Services Committee. *Referred from February County Board.*
5. Communication from Supervisors Tran, Evans & Brusky re: To direct the Board of Health to do a double-blind study on the health effect of infrasound (produced by wind turbines). *Referred from February County Board.*

Wind Turbine Update

6. Receive new information – Standing Item.

Veteran Services

7. 2019 – 2020 Carryover Funds.

Health & Human Services Department

8. 2019 – 2020 Carryover Funds – Community Services and Public Health.
9. Executive Director's Report.
10. Financial Report for Community Treatment Center and Community Services.
11. Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b) Child Protection – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
12. Request for New Non-Contracted and Contract Providers.

ADRC – No agenda items.

Syble Hopp School – No agenda items.

Other

12. Audit of bills.
13. Such other Matters as Authorized by Law.
14. Adjourn.

Erik Hoyer, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING**

**300 S. Adams St.
Green Bay, WI 54301**

Thursday, February 27th, 2020 8:30 a.m.

AGENDA

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	
8:37	4. Approval of the minutes of regular meeting of January 23, 2020	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none">• Must be limited to items not on the agenda• State name and address for the record• Comments will be limited to five minutes• The Board's role is to listen and not discuss comments or take action on those comments at this meeting		
8:42	6. Finance Report <ul style="list-style-type: none">a. Review January 2020 Finance Report receive & place on file.b. Review of Donor Directed Donations	Yes Yes	Yes
8:50	7. US Census: Update and Involvement -Kristin		
9:10	8. New Web Site-Laurie Ropson		
9:25	9. Directors Report <ul style="list-style-type: none">a. Update on Legacy Givingb. Futuring- Caregiving review	Yes	
9:45	10. Staff Report: Tina Brunner Benefit Specialist Coordinator		
10:15	11. Legislative Updates		
10:22	12. Announcements		
10:25	13. Next Meeting – March 26, 2020		
10:30	14. Adjourn		Yes

Randy Johnson, Chairperson
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: All people are valued, celebrated, and connected to a life of possibilities

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Brown County



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P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Paul Ballard, Vice Chair
David Landwehr, Kathy Lefebvre, Ray Suennen

EDUCATION & RECREATION COMMITTEE

THURSDAY, FEBRUARY 27, 2020

5:30 pm

Room 200, Northern Building
305 E. Walnut St., Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 30, 2020.

Comments from the Public

Consent Agenda

1. Neville Public Museum Governing Board Minutes of February 10, 2020.
2. Audit of Bills.

Library

3. Library Report/Director's Report.

Golf Course

4. Superintendent's Report.

NEW Zoo and Adventure Park

5. Director's Report.

Parks Department

6. Director's Report.

Museum

7. Director's Report.

Action Items

8. Communication from Supervisor Van Dyck: Amend Chapter 2 of the County Code of Ordinances, Section 2.07 (Planning, Development & Transportation Committee) and Section 2.11 (Education and Recreation Committee), changing the oversight committee for U.W. Extension from PD&T to Ed and Rec Committee. *Referred from February County Board.*
9. Communication from Supervisor Deneys: To consider wavier for Mountain Bay Trail fees for the Pittsfield Community Day, May 30, 2020. *Referred from February County Board.*

10. Museum – Resolution Temporarily Waiving Neville Public Museum Attendance Fees for Three Days in June 2020 to Celebrate the Public Grand Opening of the Renovated Core Gallery.
11. Parks – Request for Approval – Award Project #2356 (Barkhausen Restroom Addition) to Blue Sky Contractors in the amount of \$283,403.
12. Parks – Fee Waiver Request: 4-H Horse Association is requesting fee wavier in the amount of \$300 (\$100/day) for use of the horse arena at the Fairgrounds for June 27, July 15 & July 25, 2020.
13. Parks – Budget Adjustment Request (20-019): Any allocation from a department’s fund balance.
14. Parks – 2019 to 2020 Carryover Funds.




Other

15. Such other matters as authorized by law.
16. Adjourn.

John Van Dyck, Chair

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FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 	3	4 Criminal Justice Coord. Board 8:00 am	5 Public Safety 5:00 pm	6 Admin 5:30 pm	7	8
9	10 Exec Cmte 5:30 pm	11	12	13	14 	15
16	17 	18 Vets- 4:30 pm-	19 COUNTY BOARD 7:00 PM	20	21	22
23	24 Land Con 6:00 pm PD&T 6:15 pm	25	26 Human Services 6:00 pm	27 Ed & Rec 5:30 pm	28	29

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board of Directors (December 12, 2019)
- Mental Health Treatment Subcommittee (January 15, 2020)
- Neville Public Museum Governing Board (February 20, 2020)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
December 12, 2019

PRESENT: Randy Johnson, Bev Bartlett, Linda Mamrosh, Mary Johnson, Debi Lundberg, Dennis Rader, Eileen Littig, Megan Borchardt

EXCUSED: Tom Smith, Mary Derginer

ABSENT: Amy Payne, Sam Warpinski

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Kristin Willems, Bob Woessner

The meeting was called to order by Chairperson, Johnson at 8:30a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

ADOPTIONS OF AGENDA:

Ms. Littig/Supervisor Borchardt moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 24, 2019:

Supervisor Borchardt/Ms. Bartlett moved to approve the minutes of October 24, 2019 **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

FINANCE REPORT:

REVIEW AND APPROVAL OF FINANCE REPORT – October 2019:

Ms. Bowers referred to the 2019 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of October.

Ms. Johnson/Ms. Littig moved to approve the Finance Report –October 2019. **MOTION CARRIED.**

REVIEW OF RESTRICTED DONATIONS:

There were no restricted donations or expenditures in October 2019.

BOB WOESSNER-INITIAL LOOK AT LONELINESS:

Ms. Christianson introduced Mr. Woessner to the board of directors. Ms. Christianson asked Mr. Woessner to help the ADRC tackle the social issues of isolation and loneliness.

Mr. Woessner referred to several handouts and shared his initial thoughts on the subject of loneliness and isolation.

NOMINATIONS & HR COMMITTEE REPORT:

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Littig/ Supervisor Borchardt made a motion to move into closed session at 9:14 a.m. **MOTION CARRIED.**

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Supervisor Borchardt/Ms. Johnson moved returning to open session at 9:20 a.m. **MOTION CARRIED.**

A. NOMINATIONS & APPROVAL OF NEW BOARD MEMBERS, REAPPOINTMENTS & COMMITTEES:

Mr. Rader/Ms. Lundberg moved to approve Tom Diedrick to ADRC Board of Directors. **MOTION CARRIED.**

Ms. Littig/ Supervisor Borchardt moved to approve Bob Johnson to ADRC Board of Directors. **MOTION CARRIED.**

Ms. Lundberg/ Supervisor Borchardt moved to approve Randy Johnson to second term on the ADRC Board of Directors. **MOTION CARRIED.**

Ms. Johnson/Ms. Littig moved to approve Mary Derginer to second term on the ADRC Board of Directors. **MOTION CARRIED.**

Supervisor Borchardt/Ms. Bartlett moved to approve Mary Johnson to second term on the ADRC Board of Directors. **MOTION CARRIED.**

Ms. Bartlett/Ms. Littig moved to approve Debi Lundberg to second term on the ADRC Board of Directors. **MOTION CARRIED.**

Ms. Littig/Ms. Lundberg moved to approve the 2020 Executive Committee-slate of officers: Randy Johnson- Board Chair, Bev Bartlett Vice-Chair, Mary Johnson- Secretary, Mary Derginer- Treasurer. **MOTION CARRIED.**

Ms. Lundberg/Ms. Johnson moved to approve HR & Nominations Committee – Randy Johnson, Bev Bartlett, Mary Johnson, Mary Derginer, Debi Lundberg, Tom Smith, and Dennis Rader. **MOTION CARRIED.**

B. ADRC DIRECTOR EVALUATION:

Ms. Johnson/Ms. Lundberg moved to approve the 2019 ADRC Director's Evaluation. **MOTION CARRIED.**

Ms. Littig encouraged the ADRC to seek out diverse board members to ensure that all populations are represented. The board agreed to assist in recruiting new board members.

C. RECLASSIFICATION OF FINANCE COORDINATOR.

Supervisor Borchardt/Ms. Littig moved to approve the Finance Coordinator Transition plan to include:

- Reclassification of the Finance Coordinator position from grade 8 to 8.5
- Adjust salary to \$79920 effective to January 1, 2019.
- Eligible for 2.07% cost of living increase in 2020.

MOTION CARRIED.

DIRECTORS REPORT:

A. REVIEW AND APPROVAL OF GWAAR 2020 BUDGET:

Ms. Johnson/Ms. Bartlett moved to approve the GWAAR 2020 Budget. **MOTION CARRIED.**

STAFF REPORT: FINANCE DEPARTMENT:

Ms. Bowers referred to the Finance Department Structure handout and shared accomplishments of the finance department in 2019. Ms. Bowers thanked the board for approving the addition of the Accountant position in 2019.

UPDATE ON BOARD PROCESS AND MINUTES:

Ms. Willems provided an update from webinar given by the Wisconsin Counties Association about Open Meeting Laws and Roberts Rules to follow during the ADRC Board of Directors Meetings and with the Minutes for these meetings to include:

- The board no longer needs to vote to accept the agenda
- The board does not approve reports. They vote to accept the report and place on file
- The minutes will reflect detail on votes for actions taken for voice voting i.e. "Motion Carried Unanimously" or "Motion Carried with no negative vote" and details of roll call vote if appropriate
- Minutes will reflect the name and time of members coming in late or leaving prior to the end of the meet

FAREWELL EXITING BOARD MEMBERS:

Chairperson Johnson thanked both Ms. Mamrosh for her service to the ADRC as board members for the last 3 years.

ANNOUNCEMENTS:

Ms. Christianson presented the updated Mission, Vision and Values and explained next steps in the process.

Ms. Christianson shared that just prior to passing away; Pat Finder-Stone had made a donation to the ADRC specifically to be used for staff appreciation. Ms. Christianson said that the lunch served at the All Agency meeting in December came from this donation as well as providing one ADRC logo embroidered apparel item that staff and board members could choose as a gift. Order forms will be accepted until January 31, 2020.

NEXT MEETING – January 23, 2020 is the next ADRC Board of Directors Meeting.

ADJOURN:

Ms. Littig/Ms. Johnson moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator

PROCEEDINGS OF THE MENTAL HEALTH
TREATMENT SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Mental Health Treatment Subcommittee was held on Wednesday, January 15, 2020 pm in Conference Room A of the Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Erik Hoyer, Jail Security Lieutenant Scott Brisbane, Citizen Representative Stephanie Birmingham, Community Services Administrator Jenny Hoffman, Executive Director of Connections for Mental Wellness Rebecca Fairman, Connections for Mental Wellness Representative Bree Decker, Executive Director of Health and Human Services Erik Pritzl, County Board Supervisor Megan Borchardt, District Attorney David Lasee, Crisis Coordinator Josh Zimmer

Excused: Citizen Representative Cheryl Weber

This meeting was scheduled to begin at 12:00 pm. At 12:05 pm it was determined there was not a quorum and therefore no action would be taken, however in the interest of those that were in attendance, discussions were held and are outlined below.

1. Report and discussion – Spending of the 2019 \$1.14 million mental health dollars, to date.

Health and Human Services Director Erik Pritzl noted that final numbers are not yet available for 2019, but he feels there will likely be some underspending in the area of detoxification. He informed they authorized 43 stays at Bellin for detox and there were 41 stays. The authorized amount was \$187,000 out of a \$200,000 budget so they were close to authorizing the budgeted amount. The amount paid was actually closer to \$134,000. This means that either someone who was authorized did not go for a stay or expenses were picked up by insurance or some other payer source. They do try to stay close to the budgeted numbers and it is good to see that 41 people were approved for 43 stays.

With regard to day report, because this was a six month contract, there is a little underspending, but that was picked up with ramping up the staffing because there was a transition period. Pritzl noted they hired some staff in February, but from March to June they were starting the transition from contracted service to internal service and trying to stick with the budgeted amounts. The underspending in the contract was picked up by Human Services staffing. The full transition is done and the full function is now being done by Human Services. All 2020 services will all be provided by Brown County.

Chair Hoyer appreciates Pritzl keeping the budget in mind and staying within the budget and asked if that has presented any barriers to people getting services. Pritzl said nothing has been brought up to him that people are not being served because of budgetary issues. District Attorney David Lasee was aware of a situation towards the end of 2019 where the Drug Court team felt someone was appropriate for residential placement, but for some reason that did not happen, but Lasee does not know if the budget was part of the denial. The reason given for the denial was that the person seemed to be doing well, was stable and was in Drug Court and did not have the need, despite the fact that she was asking for it and her treatment providers and case managers were also asking for it. Several weeks after the denial, this person had a relapse. Pritzl responded that there should not have been a funding issue for residential treatment. Lasee reiterated he did not know the real reason for the denial, but the Drug Court team felt there was a need for treatment.

Hoyer asked who makes the decision regarding whether or not someone in Drug Courts gets residential treatment. Pritzl explained someone has to do the assessment to give the

appropriate placement level. Supervisor Borchardt said she does not want to see something like Lasee explained happen continuously. If someone is involved in Drug Court and is asking for residential treatment, she would like to see that person accommodated because not being accommodated would be discouraging. Lasee said this is not something that happens regularly and he understands that there are protocols that are used in making determinations.

2. 2020 Budget and New Positions.

Pritzl informed 2020 is off to a good start. He noted they have increased their Comprehensive Community Services staffing by adding a mental health professional. They have also added another case manager for commitments and hold open agreements because those numbers have been climbing over the last few years. A position was also added in Adult Protective Services and Pritzl noted demographics show this will be an area of need as the population is changing to an aging population. He added they also have some better structures and decision making in place where a lot more assessments will be done and not necessarily going straight to placement.

3. Identifying gaps.

a. Overview of Outpatient and Community Services Provided by Brown County.

Crisis Coordinator Josh Zimmer informed he has been in his position since June 2018 and he is primarily responsible for overseeing the Brown County crisis system and how it functions and operates. He is a central contact for people who have issues and he supervises several people, including the officer clinicians. His job is to help coordinate the system and address any issues that come up. Zimmer was able to work on and get started a Crisis Coordinating Committee. One of the issues that has been identified through the Crisis Coordinating Committee is the delay between the time a person has completed medical clearance and is accepted at the receiving facility. That lag in time puts the client at risk and also puts law enforcement and hospital staff at risk because the person is often escalated and agitated and having a difficult time. It is challenging for the hospital and law enforcement to manage that and they are looking at what steps could be taken to prevent those delays from occurring.

Zimmer continued by talking about the officer – clinician team and explained this is a partnership between the GBPD and Brown County and it has been getting progressively busier as awareness is out that the position exists. People are definitely utilizing the resource and he anticipates the position will continue to grow. Hoyer asked if Zimmer is the interface of the crisis team at Family Services. Zimmer said the Crisis Center has their own internal oversight but he is in regular communication with the program manager to discuss cases that need more exploration. Zimmer also talked about follow-up that is done after someone goes through a crisis situation. The Crisis Center has a protocol where they do a variety of follow-up attempts related to the level of severity that the person presented with and was assessed for. The Crisis Center also does post-discharge follow-up. If someone does ultimately proceed through the Chapter 51 process, they are assigned a county case manager who follows up with them. The new Case Manager position will expand on that and provide even more support to those individuals who are put on hold open agreements.

Borchardt asked if there is anyone on staff who helps navigate people on the street into services. Pritzl said the goal of Connections was to be the gateway for connecting people to the resources. That is something Connections is still working on and other gaps were also discussed. Zimmer said generally as a system there are not enough hours in the day for everyone who needs therapy appointments. Psychiatry availability is also a big challenge as is med compliance with the people Crisis works with. The county does what it can with the

resources available and provides care and services to as many people as possible, but the demand continues to grow.

Hoyer asked what the consensus of the employees has been to having the Crisis Center moving out to the CTC. Zimmer responded that staff is excited about it, but there are some things programmatically that still need to be determined and figured out. It will be helpful and convenient in that clients are not going to have to be transported all over the city for different things. There are some situations where a client presents to the Crisis Center with law enforcement and during that time they are handcuffed and then they are transported to the hospital and then to the facility. Under the new model, if someone is going to possibly need placement at Nicolet, the person can come to the Crisis Assessment Center to be assessed, a brief medical screen can take place and then the person can transition directly to Nicolet. This process will be more efficient and smooth in that people are not in handcuffs as long which will help decriminalize the appearance of mental health.

Citizen Representative Stephanie Birmingham said people she has talked to about this are not excited about the relocation of the Crisis Center. She spoke with someone from the Gathering Place who is not enthused because they cannot do a warm handoff. She also questioned the ability of people to walk in for services when there is no bus service available. She also questioned how much mobile crisis is being done. Pritzl responded that these are things that have been talked about at the EM1 Committee over the last year. The EM1 Committee consists of representatives of all law enforcement agencies plus hospital systems. There are at least 30 people at these meetings and they have been talking about streamlining the process of how acute mental health needs are assessed and how to get people moving as quickly and efficiently as possible. The Crisis Center does a ton of other work and they have tried to figure out how they are going to handle all that. The emphasis of the future is phone and mobile. The idea is to get to the person instead of having people brought to centers. If there is a flow of lobby traffic that is not acute, it pulls time away from the mobile resources and the ability to assess the acute situations. The emphasis on mobile and phone should help streamline the process for admissions which will help get law enforcement back on the street sooner as well as get people the help they need. This grew out of a LEAN event several years ago.

Pritzl is aware that the basic needs group has expressed concern about this and he plans on going to speak with them. Birmingham respects the work that has been done up to this point, but remains skeptical and questions if people who have needed these services have utilized crisis services. She is very concerned that there is the potential to unintentionally create an added barrier for individuals who are in crisis to get transportation out to the CTC. She recalled in past discussions it was indicated that taxi vouchers could be used to get someone out to the Crisis Center, but she does not feel the taxi companies would be thrilled with this and she also noted that there are no taxi companies that can accommodate someone with any sort of mobility issue and, further, police cars are not equipped for those with mobility issues either. Zimmer said that transportation in these instances is typically done by rescue. Birmingham feels these are issues that need to be flushed out because they are realities. Pritzl said they need Crisis Center in the room to talk about some of these things. He noted that Crisis Center tracks all of these things, including how much mobile crisis is being done and they would have all of that data. Lasee added that if walk-in traffic is only a small percentage versus the number law enforcement brings in, then this makes sense for the majority of the people because it is the better place for the long-term needs. Pritzl reiterated that the Crisis Center does a ton of work other than what we are discussing here. The reality is by keeping the Crisis Center where it is, we are losing the ability to serve the acute situations as well as we can, but, on the other hand, it may cause harm in getting the other parts done. The more we keep the Crisis Center, medical facility and admitting facility separate, the more we are going to keep going through the three different points of service and that is what we are trying to get rid of.

Hoyer felt asking the Crisis Center to attend the next meeting may be a good idea so we can have these conversations as soon as possible. Pritzl said the project is at the point of pre-bid walk throughs and noted that this has been discussed in a lot of different venues for a long time. Hoyer understands this but said it seems that concerns are being raised that may not have been addressed as they should have been. Lasee does not feel this project should be pulled or modified; it is more of how to address things moving forward. Birmingham agreed.

Zimmer added that if a person is assessed in place and taken out of their setting and brought somewhere else, the likelihood of them needing a more restrictive level of care is higher than if they stayed where they were at initially. If someone is assessed at their home versus at the Crisis Center, the person in their home has a far better likelihood remaining in their home with a safety plan versus taking them out of the home and bringing them somewhere else. This helps with being in line with the Chapter 51 goal of least restrictive level of care and that is a consideration that needs to be kept in mind.

Hoyer thinks it would be interesting to see how the introduction of mobile crisis has shifted things over the last few years and whether we need to consider we may need more mobility with this Crisis Assessment Center specifically because of the location. Pritzl does not want to build a building that then sits empty because we decide Crisis Center needs to stay where it is.

Birmingham asked if Public Health could come on board to help with education and help providers understand some of the situations of the Crisis Center. She feels the Crisis Center has become somewhat of a dumping area for all sorts of circumstances. She appreciates those with acute, classical crisis needs but feels there is still an unmet need that Crisis Center is not capturing. She feels part of this may be on Crisis and some may be on the entire system in that we have just done a poor job on knowing the resources available. Birmingham said consideration also needs to be given to what to do with the rest of the people who need help but are not in crisis. Pritzl said there may be a place where a non-profit community agency has a piece of that work; it would not be a piece of the Crisis Center. 211 was referenced as a resource, but people do not utilize that as much as they could.

It was noted that it will take some time for everyone to get used to the new location and thinking ahead to some of these situations is good. Changing the location will have a ripple effect on the process. Community Services Administrator Jenny Hoffman said there will need to be a communication plan and these things will be thought through to be sure everyone knows what the process is and where the services are. Birmingham said the system currently has so many silos and although she does have some trepidations, maybe with no more downtown location providers will have to go outside their comfort zone to really work together.

Security Lieutenant Scott Brisbane said when the new jail was built on Curry Lane, one of the stumbling blocks was how people would get back to town. In looking at the way that area is getting built up, it is now becoming a Brown County campus and worrying about transportation is a real issue as more things are added in the area. Birmingham agreed that there are a number of ripples that will have to be worked out, and transportation to her seems like a big one. The hours of bus service were discussed as was the service area. Borchardt noted that consideration also needs to be given to serving those in outlying areas such as Suamico as there is no bus service out there.

Pritzl said we really need to have Crisis Center be part of these conversations to hear how this will change and affect their ability to provide the outreach. This is something they have been part of and supported and they seem to be excited for the opportunity to change how the services are delivered. Borchardt feels it would be important to do some education for providers as well. With Connections a few of the things they focus on is basic education as to

how to de-escalate situations and determine if it is a crisis as well as looking at what can be done with a community navigator when there is not immediate therapy to determine what other resources can be used and how to coordinate through the agencies for reciprocal treatment. Borchardt also feels training for people working with children or adults is important across the board in multiple agencies because there is not a lot of skilled training going on in some agencies. Some training would likely help eliminate some of the day to day things the Crisis Center may see.

Pritzl also spoke about medical clearance and said this something they still have to sort out in terms of what level of services and screening they can provide. They will not have the capability to do a full blown clearance with labs. They are trying to look at criteria that has been developed for the state for medical clearance and who would do it. It is not just about checking off blood pressure, temperature and respiration; it is about getting good patient history and then making decisions as to if people need further assessment or not. It is felt that the majority of the people will not need a full blown medical assessment.

b. Discussion of initiatives taken in other states/counties/municipalities.

This item was not discussed.

4. Projects supported by half-percent sales tax.

a. Crisis Assessment Center Preliminary Design.

b. Discussion – Ideas for 2022-2023 sales taxes for mental health.

These items were not discussed.

5. Detoxification.

This item was not discussed.

6. Outreach efforts.

This item was not discussed.

7. Such other matters as authorized by law.

The next meeting date was discussed and Pritzl said he will check with Crisis to see when they may be available to attend a meeting.

8. Adjourn.

The meeting ended at 12:57 pm.

It is again noted that there was not a quorum at this meeting and not action was taken.

Respectfully submitted,

Alicia Loehlein
Administrative Coordinator

Therese Giannunzio
Administrative Specialist

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 10, 2020 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Erik Hoyer, Bernie Erickson, Paul Ballard and Kramer Rock
ALSO PRESENT: Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke
EXCUSED: Sandy Juno and Alex Renard

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:33PM.
2. APPROVE/MODIFY AGENDA
Motion made by Kramer Rock and seconded by Paul Ballard to approve the agenda.
3. Museum Director Report. Museum Director Lemke shared with the Board the punch list for Bluewater to complete during their visit February 11th-14th. She also shared a list of the various sub-contractors and the types of projects they will be working on in the gallery until the grand opening.

Museum Director Lemke discussed the American Alliance of Museums Reaccreditation Core Document Review process. The Board reviewed and approved of the Museum Disaster Preparedness/Emergency Response Plan, Code of Ethics and the Collections Management Policy.

Regarding outreach and advocacy Museum Director Lemke shared the team focus of promoting "Amazing Dinosaurs" and the Grand Opening of the Core Gallery to the public at outreach events. She will also be reaching out to new supervisors for a building and galley tour.

Museum Director Lemke reported that there would be a small amount in the cash short/over line due to a credit card vendor change not accepting American Express. At this time, the staff recommendation is not to alter current options as it is not a hardship to patrons however should it become so then staff will work with purchasing to add additional payment options. Discussion ensued; no action taken.

4. Such other matters as authorized by law:

The next scheduled meeting of the Neville Public Museum Governing Board will March 9, 2020 (Vice Chair runs meeting). **2020 meeting dates are as follows:** April 13, 2020 (Vice Chair runs meeting), May 11, 2020, July 13, 2020, August 10, 2020, September 14, 2020, October 12, 2020, November 9, 2020, and December 14, 2020. Discussion ensued, no action taken.

5. Adjournment. Chair Kuehn, called the meeting to an end at 4:50 PM. Motion made by Erik Hoyer and seconded by Bernie Erickson to approve.